

Working Group Proposal Questions Cycle II

- Title
- Is this Working Group Sponsored by an Enterprise Committee (EC)? - *If yes, a letter of support from the lead team will need to be uploaded as a PDF.*
- Provide the background or rationale for this WG
- How does this WG proposal differ from or complement current efforts?
- What is the purpose for this WG?
- What are the Goals for this WG? - *Multiple goals can be listed*
- What are the deliverables for this WG? - *Multiple deliverables can be listed*
- What is the expected impact of this WG?
- List all proposed members names and hubs and/or plan to solicit members
- Timeline – *you will be able to list each timeline activity and select which quarter it will be completed in.*
- What are the sunset criteria?
- List specific expertise needed to accomplish the goals of the WG

CLIC Support

- Agree

CLIC support given to all WG

Meeting Coordination

- Zoom meeting set up and maintenance
- Agenda building and request for topics
- Agenda building and distribution
- Record meeting notes and attendance
- Post meeting materials to CLIC website
- Action item follow up

Collaborative Digital Workspace (Google Drive)

- Organization, maintenance and upkeep support

WG Listserv

- Maintenance and upkeep

Additional CLIC Resources

- Survey Design/Implementation Support

- Professional Manuscript Proofreading
- Manuscript Publication Charge Reimbursement

Additional CD2H Resources

- Cloud Infrastructure – help launching tools and services in the cloud
- Data Standards or Standardization – help using, extending, or developing standards
- Terminology Development or Information Classification – help developing controlled vocabularies, ontologies, and value sets
- Identifying or Exposing Collaborators or Resources – educational, datasets, software, etc.
- Informatics Best Practices – security, identifiers, etc.
- Data Use Agreements and Data Sharing Practices
- FHIR Implementation or Extension

Additional TIN Resources

- E2E/EE2 – Need help designing a study that includes both efficacy and effectiveness endpoints?
- RIC Toolbox – Need resources and tools to assist with study recruitment and retention? See what CTSAAs are contributing
- Research Match and Trials Today – Need to access and engage interested volunteers?
- Recruitment and Retention plans – Need help thinking about identification, recruitment and retention during study development?
- TIN Collaboration Webinars – Interested in sharing or learning about multicenter products, tools or processes?
- Single IRB resources – Need support for single IRB review?
- Standard Agreements – Need contracting templates that satisfy most CTSA industry and federal subaward agreement terms?

- Is this a continuation from a Discussion Forum or Working Group?
- If yes, please describe previous activities including but not limited to results of previous deliverables.
- Authors name and email (if not submitter)