Common Metrics Reporting Guidance
2019 CM Data Reporting Date is September 30, 2020

For the Careers in Clinical and Translational Research metric, hubs need to enter information for either the KL2 or TL1 program. See instructions below.

<table>
<thead>
<tr>
<th>Common Metric</th>
<th>Enter into Scorecard (see Operational Guidelines for Metric Specifics)</th>
<th>Turn-the-Curve (TTC) Plans</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Careers in Clinical and Translational Research</strong></td>
<td></td>
<td>Enter <strong>3 TTC Plans</strong> – 1 for each of the following under:</td>
</tr>
</tbody>
</table>
| **KL2 Program**                                    | • # of KL2 graduates who are currently engaged in clinical and translational research  
• % of KL2 graduates who are currently engaged in clinical and translational research  
• Of the KL2 graduates who are currently engaged in clinical and translational research, the # of underrepresented persons  
• Of the KL2 graduates who are currently engaged in clinical and translational research, the % of underrepresented persons  
• Of the KL2 graduates who are currently engaged in clinical and translational research, the # of women  
• Of the KL2 graduates who are currently engaged in clinical and translational research, the % of women | TTC 1: % of KL2 program graduates who are engaged in clinical and translational research  
TTC 2: Of the KL2 program graduates who are currently engaged in clinical and translational research, the % of underrepresented persons  
TTC 3: Of the KL2 program graduates who are currently engaged in clinical and translational research, the % of women                                                                             |
| **TL1 Program**                                    | • # of TL1 graduates who are currently engaged in clinical and translational research  
• % of TL1 graduates who are currently engaged in clinical and translational research  
• Of the TL1 graduates who are currently engaged in clinical and translational research, the # of underrepresented persons  
• Of the TL1 graduates who are currently engaged in clinical and translational research, the % of underrepresented persons  
• Of the TL1 graduates who are currently engaged in clinical and translational research, the # of women  
• Of the TL1 graduates who are currently engaged in clinical and translational research, the % of women | Enter **3 TTC Plans** – 1 for each of the following under:                                                                                                                                                                                        |
<p>| <strong>Careers in Clinical and Translational Research</strong> |                                                                                                                                                                                                                                                                                                                                 | TTC 1: % of TL1 program graduates who are engaged in clinical and translational research                                                                                                                                                           |
| <strong>TL1 Program</strong>                                    |                                                                                                                                                                                                                                                                                                                                 | TTC 2: Of the TL1 program graduates who are currently engaged in clinical and translational research, the % of underrepresented persons                                                                                                                                 |
|                                                    |                                                                                                                                                                                                                                                                                                                                 | TTC 3: Of the TL1 program graduates who are currently engaged in clinical and translational research, the % of women                                                                                                                                 |</p>
<table>
<thead>
<tr>
<th>Common Metric</th>
<th>Enter into Scorecard (see Operational Guidelines for Metric Specifics)</th>
<th>Turn-the-Curve (TTC) Plans</th>
</tr>
</thead>
</table>
| Informatics Common Metric | • Percentage of patients with an age or date of birth value  
• Percentage of patients with administrative gender value  
• Percentage of patients with LOINC ID value  
• Percentage of patients with RxNorm value  
• Percentage of patients with ICD 9/10 or SNOMED value  
• Percentage of patients with ICD 9/10 or CPT Procedure value  
• Percentage of patients with free text data  
• Observations Present | Enter 1 TTC Plan inclusive of all 8 of the domains under: Observations Present performance measure |

**Informatics Common Metric**  
Jan 1 – Dec. 31, 2019

Data model scripts for PCORnet, OMOP and i2b2/ACT can be accessed on [GitHub](https://github.com).

Hubs using the TriNetX data model should contact [ctsa@trinetx.com](mailto:ctsa@trinetx.com) to request that their script be run. TriNetX will provide a report.

**Entering Turn the Curve Plans into Scorecard**

It is intended that hubs will upload their data annually. As part of the CLIC’s reporting process, both quantitative and qualitative data are analyzed. Qualitative analysis is conducted from the built-in sections of the Turn-the-Curve plan – Story Behind the Curve, Partners, What Works and Strategies.

**Using Scorecard’s Built-In sections:** Clear Impact provides the CLIC with a data extract from the built-in fields of the TTC plan. It’s important that hubs enter their TTC plans in the built-in sections of Scorecard, and *not create extra sections*.

**Entering Data for the Current Reporting Period:** Hubs are asked to enter their TTC plans for the current reporting period only, and *not append them to the end of the previous period*. The Scorecard system automatically archives every entry into the fields of the Turn-the-Curve plan, so previous work is not lost, it is archived.

When writing the TTC plan, each built-in section should start as a blank field, so that the hub is completing the section specific to the current data reporting period upload, and the narrative supports the data entered for that specific period of time.

Hubs may choose to copy and paste some text from previous TTC plans if it is still relevant, but it is not intended that the built-in sections would have the entire history of the hub’s work in each section.

Please do not make each built-in section of the TTC plan a complete year-to-year history of work done, or use different color/font to differentiate between years. If you have questions regarding entering data into the Scorecard software, please contact [common_metrics@clic-ctsa.org](mailto:common_metrics@clic-ctsa.org)